

**Excelsior Springs School District**  
**Excelsior Springs High school**  
**“Home of the Tigers”**  
**Community Service Form**

**Requirements:**

1. **16 hours** of community service
2. Forms must be **completed by the first MONDAY in MAY.**
3. Community Service must be done through civic organizations, churches, or school groups.
4. Students may **NOT do projects or help INDIVIDUALS or BUSINESSES** for community service hours.
5. Students may **NOT count anything** for community service **in which they receive PAY.**
6. Hours may **NOT be done during the school day.**
7. Students are **responsible for making** the necessary **contacts to schedule service hours.**
8. Community service forms must be signed by a supervisor present at the project location. Forms will **NOT** be accepted with a parent’s signature as the supervisor.
9. If unsure, check ahead of time. (There is no obligation to accept projects not listed on the back of this form.)

***Please fill out the form completely and legibly***

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Time: From \_\_\_\_\_ To: \_\_\_\_\_

Name of Agency/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Describe the type of service/work performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Job Site: \_\_\_\_\_

Comments on the student’s strength, weaknesses, or general performance: \_\_\_\_\_

\_\_\_\_\_

Number of Community Service Hours completed: \_\_\_\_\_

Site Supervisor (printed): \_\_\_\_\_

Site Supervisor (signature): \_\_\_\_\_

**Return This Form to the Principals Office**

## Suggested Contacts for Community Service

<u>Organization</u>	<u>Phone</u>	<u>Contact Person</u>
Excelsior Springs Medical Center	630-6091 ext. 365	Jeanne Buckman
Excelsior Springs Fire Department	630-3000	Duty Chief
Good Samaritan Center	630-2718	Mary Lou Greim/Jean Theisen
Valley Manor	637-1010	Tina Penniston
Excelsior Springs Convalescent Center	630-6091 ext. 277	Tonya Lindeman
Royal Care Center	630-3145	Mary Hutson
Wood Heights City Hall	630-7900	Eileen McRorey
Parks and Recreation	630-1040	Janet Morehead
Salvation Army	630-4155	Kathy Howe/Sheri Millar
United Services Agency	630-0037	Sandy Garza/Jean Wholf
Good Samaritan Broadway Bargains	637-7424	Harriet Draper
Clay County Regional Airport	365-3417	Colin McKee
Northland Therapeutic Horseback Riding Center	806-7106	Elizabeth Thompson
Excelsior Springs Friends of Animals	630-7010	Linda Hoel

Other contacts:

- Churches
- School Organizations
- Other volunteer ideas can be found on the web site:  
<http://www.americantowns.com/mo/excelsiorsprings-make-a-difference#volunteer>

**PLEASE NOTE ORGANIZATIONS, PHONE NUMBERS, AND CONTACT PEOPLE ARE  
SUBJECT TO CHANGE.**

**Return to Principals Office**